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Cc: Haniewicz, Melissa[Haniewicz.Melissa@epa.gov]
From: Boydston, Michael
Sent: Thur 9/1/2016 6:12:36 PM
Subject: Telework request for 9/2/16

I'd like to work from home tomorrow.

Planned schedule:

Work: 7:45-2:15

CRHRU: 2:15-4:15

Hours worked: 6

at alternate workplace: Ex. 6 - Personal Privacy personal cell)

Work to be done:

1. GKM FOIA review / related planning; other GKM issues
2. CO RH negotiations
3. COOP exercise
4. U&O FIP fact sheet review
5. Ex. 5 - Attorney Client advice email

Misc.:

I'm also requesting approval to earn up to 2 credit hours working between 6:00–7:45 AM and 4:15–6:00 PM.

Thanks.

Michael Boydston

Associate Regional Counsel, EPA Region 8

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